

**ON THE JOB TRAINING RECORD  
CONTINUATION SHEET**

A 15-month training evaluation was conducted on the undersigned on \_\_\_\_\_. The EA Recruiter JQS 8R000-001 dated **21 January 2003** was used as a guide and the recruiter was evaluated as follows:

**Instructions: Validate the recruiter can perform each task through observation.**

**Ratings: (Note: ADD tasks not closed out at the 12 month evaluation in the appropriate sections below).**

**S** = Satisfactory level indicates trainee is able to do all parts of the tasks, needing infrequent guidance to complete work, and meets local demands for speed and accuracy, while meeting production requirements.

**U** = Unsatisfactory level means the trainee is unable to do simple parts and needs to be shown how to do most of the task.

Any task identified by a (\*), which is rated unsatisfactory, will result in the entire evaluation to be rated unsatisfactory. Any task identified by a (\*), which is not closed out by the end of the time phasing, will render the entire evaluation unsatisfactory.

**List any other tasks carried over from 12-month evaluation:**

| <b>Rating:</b>      | <b>Rating:</b>      | <b>Rating:</b>      |
|---------------------|---------------------|---------------------|
| _____ Task #: _____ | _____ Task #: _____ | _____ Task #: _____ |
| _____ Task #: _____ | _____ Task #: _____ | _____ Task #: _____ |
| _____ Task #: _____ | _____ Task #: _____ | _____ Task #: _____ |
| _____ Task #: _____ | _____ Task #: _____ | _____ Task #: _____ |
| _____ Task #: _____ | _____ Task #: _____ | _____ Task #: _____ |
| _____ Task #: _____ | _____ Task #: _____ | _____ Task #: _____ |

**OVERALL RATING: SATISFACTORY / UNSATISFACTORY**--If Unsatisfactory, you must develop a training plan by task and subtasks requiring training. Strengths and weaknesses must be identified in relationship to tasks and subtasks. For example: Good at closing sales, establishing rapport, etc., as opposed to great attitude, nice person.

**I RECOMMEND////DO NOT RECOMMEND (circle one) this recruiter for certification at this time.**

**Note: If recommended, send AF Fm 623, OJT Record, to squadron RST immediately.**

**Is the recruiter ATB: Yes / No      Goal:\_\_\_\_\_      Actual\_\_\_\_\_      Percentage\_\_\_\_\_**

**OVERALL RATING: SATISFACTORY / UNSATISFACTORY**---If **Unsatisfactory**, you must develop a training plan by tasks and subtasks requiring training. Strengths and weaknesses must be identified in relationship to tasks and sub-tasks. For example: Good at closing sales, establishing rapport, etc., as opposed to great attitude, nice person.

Strengths and Weaknesses: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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LAST NAME, FIRST NAME, MIDDLE INITIAL

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Plan to correct training deficiencies: Must be task and subtask related, Ex: Task 2(a)(1), etc. All Unsatisfactory tasks must be identified.

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If this evaluation is rated SATISFACTORY and the recruiter in non-ATB year-to-date, justify your rating:

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\_\_\_\_\_  
(Flight Chief Rank/Name/Signature)

\_\_\_\_\_  
(Recruiter Rank/Name/Signature)

**RST Review:** \_\_\_\_\_

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\_\_\_\_\_  
(Sq RST Rank/Name/Signature)

\_\_\_\_\_  
(Date)

LAST NAME, FIRST NAME, MIDDLE INITIAL

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**CCU Review:** I certify I have reviewed this training evaluation and **CONCUR / NONCONCUR** with the rating. (If non-concur, provide justification below .) If a training extension is requested, approval **IS / IS NOT** recommended. The training plan (if required) is **APPROVED / MODIFIED** (circle one) as follows:

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If you concurred with the **SATISFACTORY** rating and the recruiter is non-ATB year-to-date, justify your concurrence:

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\_\_\_\_\_  
(Sq CCU Rank/Name/Signature)

\_\_\_\_\_  
(Date)

☐ Train Track updated \_\_\_\_\_  
(Date) (Initials)

OPR: HQ AFRS/RSOT--23 JAN 2003

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\_\_\_\_\_  
LAST NAME, FIRST NAME, MIDDLE INITIAL